



لمبائك اركيبيك جوروترا فرؤفيسيونل دان جورواوكور باهن نكارا بروني دارالسلام
Brunei Darussalam Board of Architects, Professional Engineers and Quantity Surveyors

PROFESSIONAL EXPERIENCE AND DEVELOPMENT RECORD SHEET
LOG BOOK

Student : _____

 Stage 1 - Year 1 Experience

 Stage 2 - Year 2 Experience

Sheet Number : _____

Month : _____

Year : _____

Category of Experience : Architectural Practice in Brunei Tick
 : Architectural Practice in any other Location
 : Construction Industry under the supervision of a qualified
 Professional within the relevant field or others.

Location :

 School of Architecture /
 University :

Placement Provider :

Placement Address :

Placement Phone No. :

Student's Phone No. :

Student's Email :

 Brief Description of
 Placement Provider :

Employment Mentor :

Mentor's Profession :

 Membership of
 Professional Bodies :

Registration Number :

Mentor's Email :

Mentor's Phone No. :



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Work Stages

	Hours		Total
	P	O	
A-B Preparation			
Appraisal			
Design Brief			
C-E Design			
Design Development			
Technical Design			
F-H Pre-Construction			
Production Information			
Tender Documentation			
Tender Action			
J-K Construction			
Mobilisation			
Construction to Practical Completion			
L Use			
Post Practical Completion			

Hours spent on all work stages :

Participant :

Observer :

Total :

Activities

Hours

Office Management

General

Total



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Month : _____

Year : _____

Project Details

Project Name :

Project Description :

Project Tasks :

Work Stages :

Work Stages Hours Participant / Observer

Project Details

Project Name :

Project Description :

Project Tasks :

Work Stages :

Work Stages Hours Participant / Observer



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Reflective Experience Summary

Task performance & Learning during this Period :

Personal development & role performance evaluation :

Aim for Next Period of experience :

Further Skill needed and actions to achieve aims :

Additional applicant / student comment, support required from placement provider :

I confirm that I have worked in the above office between the dates stated and that the description of project details, tasks undertaken and learning achieved is accurate.

Signature :

Date :



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Student / Employment Mentor Appraisal

Task performance & Review of workplace experience :

Review of other experience :

CPD completed :

General student requests and discussions :

Review if Reflective Experience Summary :

Preparation for next months / period of experience :

TO BE COMPLETED BY MENTOR : Comments and advice

Mentor Name :

Signature :

Date :