



لمبائك اركيبيك جوروترا فرؤفيسيونل دان جورواوكور باهن نكارا بروني دارالسلام  
Brunei Darussalam Board of Architects, Professional Engineers and Quantity Surveyors

**PROFESSIONAL EXPERIENCE AND DEVELOPMENT RECORD SHEET**
**LOG BOOK**

Student : \_\_\_\_\_

Stage 1 - Year 1 Experience

Stage 2 - Year 2 Experience

Sheet Number : \_\_\_\_\_

Month : \_\_\_\_\_

Year : \_\_\_\_\_

Category of Experience : Architectural Practice in Brunei

: Architectural Practice in any other Location

: Construction Industry under the supervision of a qualified Professional within the relevant field or others.

Location :

School of Architecture /  
University :

Placement Provider :

Placement Address :

Placement Phone No. :

Student's Phone No. :

Student's Email :

Brief Description of  
Placement Provider :

Employment Mentor :

Mentor's Profession :

Membership of  
Professional Bodies :

Registration Number :

Mentor's Email :

Mentor's Phone No. :



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**Work Stages**

	Hours		Total
	P	O	
<b>A-B Preparation</b>			
Appraisal			
Design Brief			
<b>C-E Design</b>			
Design Development			
Technical Design			
<b>F-H Pre-Construction</b>			
Production Information			
Tender Documentation			
Tender Action			
<b>J-K Construction</b>			
Mobilisation			
Construction to Practical Completion			
<b>L Use</b>			
Post Practical Completion			

Hours spent on all work stages :

Participant :

Observer :

Total :

**Activities**

Hours

Office Management

General

Total



لمبائک اړکیتیک جوروترا فرؤفیسینول دان جورواوکور باهن نڅارا پرونی دارالسلام  
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Sheet Number : \_\_\_\_\_

Month : \_\_\_\_\_

Year : \_\_\_\_\_

**Project Details**

Project Name : \_\_\_\_\_

Project Description : \_\_\_\_\_

Project Tasks : \_\_\_\_\_

Work Stages	:	Work Stages	Hours	Participant / Observer
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**Project Details**

Project Name : \_\_\_\_\_

Project Description : \_\_\_\_\_

Project Tasks : \_\_\_\_\_

Work Stages	:	Work Stages	Hours	Participant / Observer
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Year : \_\_\_\_\_

**Reflective Experience Summary**

**Task performance & Learning during this Period :**

**Personal development & role performance evaluation :**

**Aim for Next Period of experience :**

**Further Skill needed and actions to achieve aims :**

**Additional applicant / student comment, support required from placement provider :**

I confirm that I have worked in the above office between the dates stated and that the description of project details, tasks undertaken and learning achieved is accurate.

Signature :

Date :



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Year : \_\_\_\_\_

**Student / Employment Mentor Appraisal**

**Task performance & Review of workplace experience :**

**Review of other experience :**

**CPD completed :**

**General student requests and discussions :**

**Review if Reflective Experience Summary :**

**Preparation for next months / period of experience :**

**TO BE COMPLETED BY MENTOR : Comments and advice**

**Mentor Name :**

**Signature :**

**Date :**